

UNIVERSITA' CATTOLICA DEL SACRO CUORE – MILANO



PHD IN ECONOMICS

CALL FOR APPLICATION

Academic year 2010-2011

The present document (hereby referred to as CALL) gives information regarding the PhD Program in Economics. It is based on DECRETO RETTORALE N. 6945 (hereby referred to as DR), which can be viewed at <http://milano.unicatt.it/3155.html> , both in Italian and in English (CHANCELLOR'S DECREE). The CALL is in general a shortened, but in some respects also an extended version of the DR. It is specifically tailored to the requirements of the PhD in Economics, while the DR refers to all doctorate programs at the Università Cattolica.

The CALL is exhaustive to the extent that all the necessary information for a successful application to the PhD Program in Economics can be found herein. For further assistance write to dottorato.economia@unicatt.it .

Art. 1 Institution

Applications are invited for admission to the Ph.D Program in Economics at the Catholic University of Milan (*Università Cattolica del Sacro Cuore di Milano*).

Duration of the course: 3 years
Total positions available: 8
Positions with scholarship: 4
Website: <http://www.unicatt.it/phdeconomics>

Art.2 Admission Requirements

Applications for the selection procedure will be considered from candidates of all ages and nationalities who hold:

- an Italian *Diploma di laurea quadriennale*, a *laurea specialistica* or a *laurea magistrale*, or
- any foreign academic qualification previously recognised as equivalent by the academic authorities, or recognised by the Academic Senate of the Università Cattolica del Sacro Cuore upon proposal of the Faculty Committee (*Collegio dei Docenti*).

Applications may also be submitted by candidates who have not yet graduated but who will hold a valid academic qualification (see above) by the date of the deadline for matriculation (October 25, 2010).

Candidates from Italy, the European Union or other nations who hold (or will hold, by the matriculation deadline) a foreign academic qualification which has not been declared equivalent to an Italian degree, should request recognition of equivalency of their academic qualification in their application for the selection procedure, only for the purpose of admission to the Doctoral Program. To this end, documents necessary for the Faculty Committee (*Collegio dei Docenti*) to reach a decision regarding the recognition of equivalency should be enclosed with the application.

Art. 3 Application for Admission

Applications for admission to the selection procedure must be sent to:

**Magnifico Rettore dell'Università Cattolica del Sacro Cuore,
Ufficio Dottorati di Ricerca
Largo Gemelli, 1
20123 – Milano, Italy**

by September 18, 2010.

Application forms can be downloaded, from August 4th on, from the following web link:
<http://milano.unicatt.it/3155.html> .

The Application Form must be duly filled in and sent on-line.

A printed copy of the above mentioned application, duly signed, together with the documents and certificates listed below, must be handed in or sent to the above address by registered or first-class mail by the deadline (see above). In this case, the postmark date will be considered valid.

The following documents must be enclosed with the application form:

- an up-to-date CV/résumé;
- copy of certificate stating the academic qualification held (or pending) and relative transcripts;
- copy of National Identity Document;
- two confidential letters of recommendation written by members of the university academic staff; these letters, in sealed envelopes signed by the senders, must be enclosed with the application or sent directly by the recommenders, preferably also by e-mail, to the Director of the PhD Program (gerd.weinrich@unicatt.it).

The following documents will increase the chance of a successful application, even though they are not compulsory:

- a) copy of thesis (in Italian, English, German, French, Spanish or Portuguese) or, if it is not yet available, a preliminary version;
- b) certification of further qualifications, such as Master's degree and/or other post-graduate courses from Italian or foreign institutions with transcripts of courses attended and grades received;
- c) photocopies of all other qualifications and transcripts considered relevant;
- d) publications to be considered during the selection procedure;
- e) GRE – Graduate Record Examination score;
- f) one of the following, certifying the candidate's knowledge of English:
FCE, CAE, CPE, BEC, BRITISH CHAMBER of COMMERCE, TRINITY COLLEGE, TOEFL, or IELTS.

The Università Cattolica del Sacro Cuore does not assume any responsibility in the case of loss of documents due to incorrect or incomplete information provided by candidates, or for any mailing delay.

Candidates are required to pay a participation fee of €70,00 through:

- credit card (VISA and MASTERCARD); or
- *bollettino MAV* downloadable from the website; or
- bank transfer issued to: Università Cattolica del Sacro Cuore – BANCA INTESA INFRASTRUTTURE E SVILUPPO - Via del Corso 226, 00186 Roma
- IBAN: IT 95 B 03309 03200 211610000191 - BIC/SWIFT: BCITIT44, with the following description of payment: "Dottorati di ricerca – ciclo XXVI – Università Cattolica del Sacro Cuore".

Art. 4 Selection Procedure

The selection procedure for admission to the Program aims to ascertain candidates' knowledge, ability, aptitude for scientific research and academic merits. To this end, it is based on the documents and certificates listed in Art. 3. Candidates are required to possess an adequate proficiency of the English language.

The results of the selection procedure will be communicated at the latest by September 30, 2010, both by e-mail and by registered mail.

The Selection Committee will also nominate a list of reserve candidates to whom a scholarship will be offered, should any of the selected candidates decide not to accept the scholarship. These candidates will be informed by e-mail only.

Art. 5 Selection Committee

The Selection Committee is nominated by the Chancellor of the Università Cattolica del Sacro Cuore upon proposal by the Faculty Committee (*Collegio dei Docenti*). It is composed of three academic scholars experts in the subjects related to the Doctoral Program from public and private research bodies.

Art. 6
Admission to the Program

Candidates will be admitted to the Program on the basis of a rank of merit list, up to the number of positions foreseen by the Program. Should any of the candidates give up their place prior to the start of the Program, an equal number of candidates will be chosen according to the ranking list.

The list of merit will be made available:

- on the official noticeboards of the Università Cattolica del Sacro Cuore – Ufficio Concorsi e Dottorati di Ricerca –Via Lanzone 29 – Milan;
- by Internet, on the PhD website, at <http://www.unicatt.it/phdeconomics> ;
- by e-mail to all candidates.

Holders of external scholarships (*assegni di ricerca*) may be admitted to the Program in excess of the number of places available, provided they pass the selection procedure, and on condition that the scholarship they hold refers to the same scientific research area as the Ph.D Program in Economics.

Art. 7
Enrolment

Candidates admitted to the Program should bring or send by registered/first class mail, at the latest by October 25th, 2010, the documents listed below to:

Ufficio Dottorati di Ricerca
Università Cattolica del Sacro Cuore
Largo Gemelli, 1
20123 Milano, Italy

- a written application to the first year of the Doctoral Program (printed copy of the on-line application);
- a certificate stating the achievement of the academic qualifications required;
- a written commitment whereby applications or attendance to other graduate programs will cease;
- a copy of the National Identity Card or passport duly signed;
- n.2 passport-sized photographs.

Art. 8 Scholarships

The annual amount of the scholarships awarded is determined by the Board of Directors of the Università Cattolica del Sacro Cuore, upon proposal of the Academic Senate.

Scholarships are awarded on the basis of rank according to a merit list.

Scholarships may be awarded to candidates who already earn an income, provided that the total yearly amount of the latter does not exceed the amount set for the former.

Should the income exceed that amount, the scholarship will be revoked for the solar year in question.

To this end, candidates should declare the amount of their income every year, and communicate any excess of the limit set.

Scholarships will not be awarded to holders of any other kind of study grant given for whatever reason, except those awarded for a period spent abroad to complete training and research activities.

Scholarships will be paid for the entire period of enrolment, but not in excess of three years. They will be paid in instalments of equal amounts every two months (February, April, June, August, October and December).

The sum of the scholarship will be increased for any period spent abroad by a minimum of 50%.

Doctoral students who hold scholarships awarded by the University are exempted from School entry and annual fees.

Civil servants who are admitted to the Doctoral Program are set, upon request, on special leave for study reasons without receiving benefits during the period of the Program. They may be awarded scholarships, if the conditions subsist.

As per art. 52, par. 57, of Law n. 448 of December 28, 2001, civil servants who are admitted to the Doctoral Program without scholarship, or who renounce it, will receive the same social security benefits set by the public administration sector they work for.

Should a civil servant decide to cease his/her working relation with the public administration within two years of achieving the Doctoral degree, he/she must reimburse the benefits received while attending the Program.

Scholarships will not be awarded to students who have already held previous grants for Ph.D studies in Italy.

School entry and annual fees for students who do not hold a scholarship amount to €1,700.00, to be paid in two instalments; the first on matriculation or renewal of enrolment (October) and the second on June 30th of each year.

Art. 9

Acts and documents written in a foreign language

The certificate stating the academic qualification held and used for enrolment (see Art. 7), if written in a language different than Italian, must be translated to Italian and authenticated by a competent Italian diplomatic or consular representative abroad, in compliance with the existing regulations in the State of origin.

Art. 10

Rights and Duties of Doctoral Students

Doctoral students must follow the activities planned for their course regularly, and fully commit themselves to the individual and guided syllabi and research activities assigned to them by the Faculty Committee (*Collegio dei Docenti*).

Attendance to the Program courses can be suspended by Chancellor's decree in the case of:

- maternity leave,
- serious, certified illness;
- admission to specialization schools in the medical area and in secondary education.

By Chancellor's decree, students can be excluded from the Doctoral Program, upon motivated proposal by the Faculty Committee, in case of:

- negative evaluation of the student's activities at the end of each year of the course;
- carrying out activities without permission from the Faculty Committee;
- a prolonged, unexplained, absence (for more than 30 days).

In case of exclusion, the scholarship will be revoked.

Except for cases specifically approved by the Faculty Committee (*Collegio dei Docenti*), attending this Doctoral Program is not compatible with attending programs in other universities. Should a candidate enrol in such a program, he/she normally should withdraw his/her enrolment from this Doctoral Program.

Art. 11

Awarding of degree

The doctoral degree will be awarded by the Chancellor of the Università Cattolica del Sacro Cuore, to those students who pass their final exam (defence of dissertation), which testifies the achievement of significant scientific results within the context of research.

For the final exam, an examination board will be proposed by Faculty Committee and nominated by the Chancellor of the Università Cattolica del Sacro Cuore. It will comprise three university lecturers with tenure for subjects related to the dissertation.

By 31st October of the third year of their enrolment, the Faculty Committee will grant admission to the final exam to those candidates who have submitted their application and whose dissertation is considered valid by the Faculty Committee.

If, for certified reasons, a dissertation cannot be presented on the set date, upon proposal of the Faculty Committee, the Chancellor can give the candidate a one year extension before taking the final exam (defence of dissertation). Scholarships, however, will not be extended.

Art. 12
Notification

The present document is available on the PhD Program's website at:

<http://www.unicatt.it/phdeconomics>.

Art. 13
Other

For any other detail not explicitly mentioned in this CALL you may refer to "Changes in the regulations for the PhD and Research Courses at the Università Cattolica del Sacro Cuore", and Law d.p.r. no. 487 of 9 May, 1994, and its subsequent amendments and supplements.

Milan, July 26th, 2010

The Director
Prof. Gerd Weinrich